

**NOTICE OF BUILDING IMPROVEMENT OR NEW
CONSTRUCTION**

Ohio Revised Code 5713.17 requires each property owner of real property to report new buildings or improvements. Example of improvements would be, but not limited to, adding a porch or additional room to your home or percentage of basement finished. Failure to do so permits the Auditor to add 50% penalty assessment.

PARCEL NUMBER: _____

NAME OF OWNER: _____

ADDRESS: _____ CITY: _____

PHONE: _____

LOCATION OF CONSTRUCTION IF DIFFERENT FROM ABOVE: _____

- | | | | |
|--------------------------|-----------------------|------------|-------------|
| <input type="checkbox"/> | ADDITION TO STRUCTURE | SIZE _____ | COST: _____ |
| <input type="checkbox"/> | OUTBUILDINGS | SIZE _____ | COST: _____ |
| <input type="checkbox"/> | REMODEL | SIZE _____ | COST: _____ |
| <input type="checkbox"/> | FINISHED BASEMENT | SIZE _____ | COST: _____ |
| <input type="checkbox"/> | OTHER _____ | | |

DATE STARTED: _____ DATE COMPLETED: _____

ANY COMMENTS: _____

SIGNATURE OF HOME OWNER: _____

DATE: _____