

Muskingum County Treasurer
Surplus Request Form

If you believe you are entitled to a refund of a real estate or manufactured home tax payment, you may submit this form for review. All requests are subject to verification by the Treasurer's Office. Proof of payment is required to process all claims. Approved refunds may take at least six weeks to process. For additional information, please call (740) 455-7118.

Requestor Information

Name	_____	Phone #	_____
Mailing Address	_____ _____ _____	Email	_____
		Relation to Property	<input type="checkbox"/> Lender <input type="checkbox"/> Owner <input type="checkbox"/> Title Company <input type="checkbox"/> Other _____

Property Information

Parcel #	_____	Amount	_____
Property Address	_____ _____ _____	Reason for Request	<input type="checkbox"/> Paid in Error <input type="checkbox"/> Prepaid – Property Sold <input type="checkbox"/> Prepaid – Program Withdrawal <input type="checkbox"/> Surplus/Overpaid <input type="checkbox"/> Value Reduction (BOR) <input type="checkbox"/> HB 186 Inflation Cap Credit <input type="checkbox"/> Other _____
Tax Year (s)	_____		
Explanation	_____ _____ _____ _____		

Signature

I certify that I am the person who made the payment or am otherwise authorized to request a refund of the payment associated with the above-referenced property. I understand that this request is subject to verification by the County Treasurer's staff.

Signature Date

Treasurer's Office Use Only

Date Received	_____	Verified	<input type="checkbox"/> Yes <input type="checkbox"/> No
Amount Approved	_____	Reviewed By	_____
Date Processed	_____		

Submit completed form and supporting documentation to: **Muskingum County Treasurer**
401 Main Street
Zanesville, OH 43701

Surplus requests due to the HB 186 Inflation Cap Credit must be submitted by August 29, 2026.